

MEETING TITLE: CHILD CARE COORDINATING COMMITTEE FULL MEETING

DATE: May 10, 2004

MEMBER ATTENDEES: Agda Burchard (Chair), Robbin Dunn (Vice Chair), Robin Boehler, Jean Bombardier, Laurie Cornelius, Sherrie Cowan, Lorrie Grevstad, Deanna Houck, Ruvine Jimenez, Rachael Langen, Laurie May, Mari Offenbecher, Sherry Schleufer, Mike Sheehan, Elizabeth Bonbright Thompson, Lisa White, Lee Williams, Robin Williams, and Frances Jorden (staff).

Location: Kent DSHS Children's Administration, Tahoma Room (1313 W. Meeker St. #102 Kent, WA 98032)

Guests: Gary Burris, Sangree Froelicher, Tory Clarke Henderson, Kursten Holabird, Donna Horne, Leslie Keller, Jane Reisman, Mary Seaton, Joe Varano, Karen Walker.

| ISSUES | DISCUSSION | DECISIONS | FOR ACTION |
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| Introduction; Review of today's agenda and previous Minutes | | | March 8 Meeting Minutes were approved. |
| Vision and Restructuring | <p>Chair provided brief overview of the last two years' process regarding CCCC re-visioning and restructuring.</p> <p>Chair and Co Chair of the Systems' subcommittee discussed the following handouts:</p> <ul style="list-style-type: none">- Child Care Coordinating Committee Current and Proposed Structure,- Approve Membership Matrix,- Child Care Coordinating Committee Transition Plan, May 2004,- CCCC Vision, Purpose, Functions. <p>Members were given the opportunity to ask questions, provide input regarding the new CCCC model.</p> | <p>There were 17 members present to have a quorum. Took votes and the results were as follows:</p> <p>Approved: 15 Not: 0 Abstention: 2</p> | Motioned to approve the new CCCC vision, purpose, goals and restructure. |

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| | <p>Additional corrections were added to the Child Care Coordinating Committee Membership Report, May 2004.</p> <ul style="list-style-type: none"> • Positions still needing to be filled: <ol style="list-style-type: none"> 1. Higher Education 2. Labor (1/2 position) change to (shared position) 3. Parent (receiving or needing subsidized child care) • Positions in which member's term will expire August 2004: <ol style="list-style-type: none"> 1. School-Aged Care change to After School Expert 2. Health Professional 3. WAEYC change to Early Childhood Expert 4. School District 5. Campus Child Care Provider-proposed that position change to K-12 School System 6. Citizen Group 7. Head Start/ECEAP/ Early Head Start 8. Employer Provided Child Care 9. Teen Parent-proposed that position change to After School Expert <p>Question was raised as to the purpose of the Higher Education being a part of CCCC, i.e., needing representation from child care experts in this field. Also, to look into special education as an active part of the new vision.</p> <p>Division of Child Care and Early Learning (DCCEL), Healthy Child Care Washington, and Schools Out Washington will convene advisory groups. For DCCEL, it will be in the areas of licensing and subsidy. Healthy Child</p> | | |

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| | <p>Care WA will be in the areas of health and safety, and Schools Out WA will be in the area of School Age.</p> <p>Proposed new model will start in June 2004.</p> | | |
| Upcoming events | <p>Executive Committee replaces the Systems Subcommittee. All CCCC members were encouraged to attend the July retreat to be held on July 26 and 27. Location to be determined. The retreat is a time of planning and implementing the new vision, purposes, and focus areas. Anticipating 30 attendees for this retreat.</p> | | <p>The next meeting for the Executive Committee is scheduled for June 14, 2004, in Federal Way.</p> |
| Membership | <p>The CCCC new model will consist of six work groups that will be chaired by CCCC members and co chaired by non-CCCC members.</p> <p>Reviewed two CCCC applications from Kirsten Patrick and Mary Seaton. Ms. Patrick was not present during this meeting. Ms. Seaton spoke briefly about her work experience/background. Members voted and Mary will represent the at large position.</p> | | |
| Project Early Learning Benchmark | <p>Sangree Froelicher presented the Early Learning and Development Benchmark project.</p> | | |
| Other Happenings | <p>Ruth Kagi is hosting forums in the state to promote awareness among legislators about the early learning field.</p> | | |
| | <p>Meeting was adjourned.</p> | | |
| Formation of Six Workgroups | <p>Agda facilitated the discussion and formulation of the six workgroups. Some of the CCCC members stayed for this part of the meeting. Possible names were suggested by</p> | | <p>Letter will be sent to the existing subcommittees to inform them of the new work</p> |

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| | <p>members present for each of the work groups.</p> <p>I Promoting: Tom Campbell, DCCEL, Robin Boehler, Ruvine Jimenez, Mike Sheehan, Lorrie ?, or Tori Clark Henderson, Lisa White</p> <p>II Connecting: Mari Offenbecher, Sara, Jenny Espinoza, Jerry De Grieck, Garrison Kurtz, FEL, DCCEL, Kursten Holabird, Ruvine Jimenez, Jean Bombardier, Sherrie ?, Debra Williams-Appleton, Laurie, Donna Horne, Mary, Lorrie, Tori, CCR&R.</p> <p>III Coordinating DCCEL, Ruvine Jimenez, Jean Bombardier, Sherrie Cowan, Lorrie or Tori Clark Henderson, Lisa May.</p> <p>IV Planning/Financing Elizabeth Bonbright Thompson, Billie Young, Karen Seitz, DCCEL, Mike Sheehan, Lynn Shanafelt.</p> <p>V Quality Elizabeth Thompson, Lee Williams, Sherry ?.</p> <p>VI Governance/Admin. CCCC</p> <p>Agda will appoint the chairs for the working groups for the next 6 months. Subsequently members of the work groups will appoint their chairs and co chairs.</p> | | <p>groups. Subcommittees will end their function by end of May 2004 and to finalize their “unfinished business.”</p> |

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